

Data protection instructions for course Participants in accordance with the EU General Data Protection Regulation (DSGVO)

The following information provides you with an overview of how we process your personal data and what rights you have.

We ask you to sign the consent.

Who is responsible for data processing and your contact person?

Responsible body is:

Angekommen Wiesbaden e.V.

Postadresse:

Kaiser-Friedrich-Ring 32

65185 Wiesbaden

Tel.: 0611 36082182

E-Mail: info@angekommen-wiesbaden.de

Website : www.angekommen-wiesbaden.de

Which of your data will be processed?

When registering for a German course, the following personal data will be collected and processed by you:

- Surname and first name
- Contact details (postal address, telephone, number, E-Mail address)
- Date of birth
- Gender
- Nationality
- Passport number
- Language level

Why is your data processed?

The data is needed to:

- Identify you as a student
- Contact you and exchange information
- Issue you confirmations and certificates.
- Set up German language courses.
- Ensure the internal communication, information and control

Who gets your data?

Your data is provided to the people who need it for their particular tasks (for example, course instructors and coordinators). These persons are obliged to observe data protection.

The data will not be disclosed to third parties unless it is required by law or you have given your consent.

How long will your data be stored?

The data is stored as long as necessary for the execution of the courses.

After your final departure from the courses your data will be deleted.

What rights do you have as an affected person?

As a student, you have the right

- to request information about the data processed by you at any time
- requesting the rectification and deletion of data
- requesting the restriction of data portability
- to revoke the consent to data processing.